

Joshua Basin Water District Water Availability Standby Charge Refund Application

Complete online at civicmic.com/JBWD or
mail, fax, or email the signed, completed application, with attachments to:

Joshua Basin Water District
c/o CivicMic
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Fax: (951) 296-1998
Email: dwood@civicmic.com

Instructions are on the second page of this form.

Property Owner's Full Name : _____

Co-Owner's Name (if any): _____

Assessor's Parcel Number (see property tax bill): _____

Property Address: _____

*If the property does not have an assigned address, please provide a description of its location (street and nearest cross street).

Mailing Address (to receive refund check): _____

Phone Number: _____ Email Address: _____

I wish to submit a refund claim due to changes in the way the Standby Charges were calculated for the following years:

- Fiscal Year 2018/19
 Fiscal Year 2017/18
 Fiscal Year 2016/17

*A Fiscal Year is a one-year period from July 1 to June 30.

Please attach a valid copy of one of the following legal proofs of identity:

___ Driver's License ___ California ID Card ___ Passport

Please attach proof of ownership and/or payment for Fiscal Years 2016/17, 2017/18 and 2018/19:

___ Property Tax Bill ___ Homeowners Insurance ___ Other Proof of Ownership

I declare under penalty of perjury under the law of California that I owned the property identified above in each of the years for which I am seeking a refund, that I paid the property tax bill including the water availability standby charge in each of those years and that this application (including accompanying copies of proof documents) is, to the best of my knowledge, correct and complete.

Owner's Signature

Date

Co-Owner's Signature (if any)

Date

**Joshua Basin Water District
Water Availability Standby Charge**

REFUND APPLICATION INSTRUCTIONS

1. If you received a refund notification you may qualify for a refund and must complete this application to receive the refund. If you did not receive a refund notification postcard but believe you may be due a refund, please visit CivicMic.com/JBWD or contact CivicMic at (800) 676-7516.
2. You only need to apply one time and do not need to apply if a co-owner of your property has done so. If you are the sole owner of the property, please disregard all reference to co-owner. Please claim on one form a refund for all years in which you are applying for a refund.
3. To find your Assessor's Parcel Number, look for the 13-digit number (XXXX-XXX-XX-0000) on your property tax bill, or call the County Assessor at (909) 387-8307. Or access San Bernardino County's website at <https://www.mytaxcollector.com/trSearch.aspx>.
4. Proof of payment may include the front and back copy of the cashed check, impound account statement showing the payment made, credit card statement, homeowners insurance certificate, property tax bill, or any other suitable proof showing the recipient of the refund was the owner of the property and/or made the payment for each Fiscal Year selected. You may submit multiple documents per submission.
5. Complete the online application at CivicMic.com/JBWD, or mail, fax, or email the signed, completed application, with attachments to:

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6. Notice of the District's decision on refund applications will be mailed to all applicants. Please allow 4-6 weeks for processing.
7. If you have questions, please contact CivicMic at (800) 676-7516.